



## ONLINE REPORTING AND EXAMINATION SLIP PRINTING PROCEDURE FOR 1<sup>ST</sup> YEAR (2021 APRIL & AUGUST INTAKE)

**Step 1.** Using any browser on a phone, laptop or any gadget, type the following Uniform Resource Locator (URL). Ensure your gadget has Internet connectivity.

<https://nkrumah.edu.zm/edurole>

Enter student number and password

Click on the login button once the username and password have been entered. If a user has forgotten their password, they can reset it by clicking on “Click here if you forgot your password” or contact the ICT Unit.

**Step 2.** Welcoming Screen

Click on “Personal Information” to view person details and the courses registered.

Student Information

Returning student ▾

- Home
- Message Inbox 0
- Personal Information
- Course registration
- Replace student ID
- Financial Overview
- Course Marks
- Invoices
- Grades
- Report Online
- Print Exam Slip
- Change Password
- Logout

**Personal Information**  
Overview of all personal information.

Student number [REDACTED]  
Gender Female  
NRC [REDACTED]  
Date of birth [REDACTED]  
Nationality Zambian  
Marital status Single  
Registration status Approved  
Access Level Returning student  
Year of Study Year 4  
Exam center Chipata  
District Resource Center Lotus, Lusaka

**Registered Program Information**

Study Bachelor of Arts with Education  
Major English  
Minor History

**Selected Courses:** [ADD COURSE](#)

- ENG 410 - Pragmatics and Discourse Analysis - Delete
- HIS 300 - History of Europe 1750 to present - Delete
- ENG 420 - Modernism in Literature - Delete

**ACTIVE ACCOUNT**  
Distance student  
Group

**REPORT STUDENT**  
[Edit my information](#)  
[Grades](#)

“RED Colour” indicates that a student has not reported online. Students MUST report online every term. The RED Colour will change to GREEN once that activity is performed.

**Step 3.** On the welcoming Screen, a student will be required to click on “Print Exam Slip” to verify the courses registered.

Returning student ▾

Home

Message Inbox 0

Personal Information

Course registration

Replace student ID

Financial Overview

Course Marks

Invoices

Grades

Report Online

Print Exam Slip

Change Password

Logout

Home

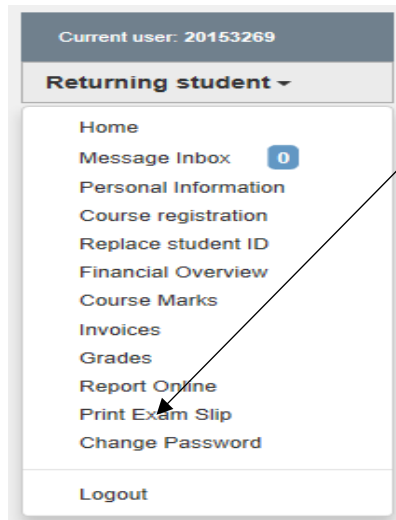
PERSONAL DATA USED: 1MB / 700MB

Student number 20153269  
Your privileges Returning student

**News and updates**

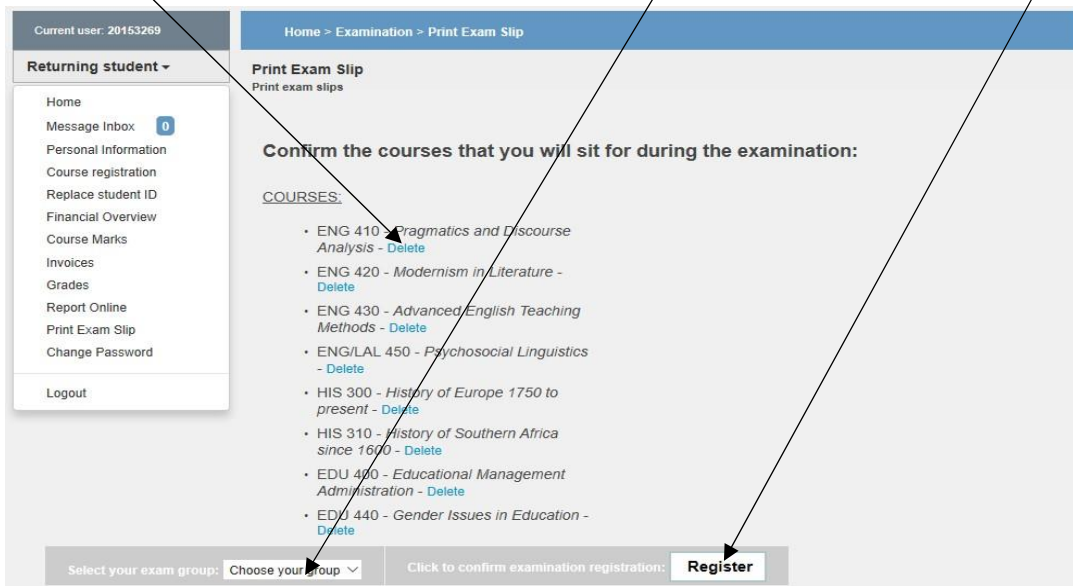
- [KNU 2020 EXAMINATION REGISTRATION](#) 2020-06-09 16:10:01
- [KNU FEES FOR ACCOMMODATION AND MEALS DURING ODL 2020 EXAM SESSION](#) 2020-06-09 11:41:39
- [RE-OPENING OF KWAME NKRUMAH UNIVERSITY, SESSIONAL DATES AND JUNE 2020 EXAM TIME TABLE](#) 2020-06-06 08:34:48
- [MOODLE LOGIN, CHANGE PASSWORD AND COURSE SELF-ENROLLMENT STEPS](#) 2020-05-22 10:59:25
- [KNU E-LEARNING TIME TABLE 2020](#) 2020-04-29 16:16:53
- [Read older items...](#)

Click on "Print Exam Slip" on the menu.

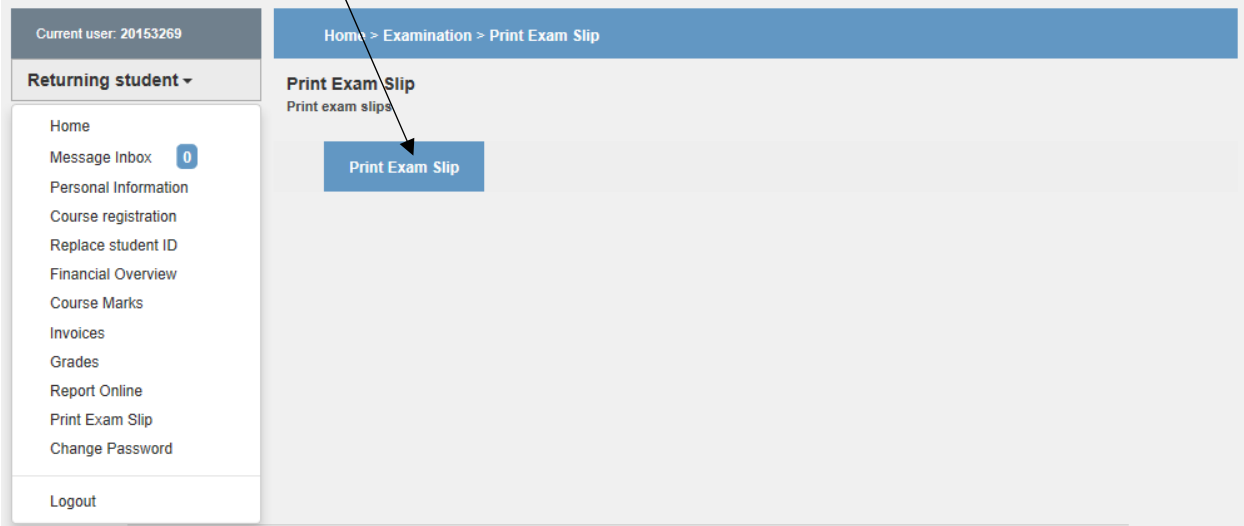


**Step 4.** Students will be required to confirm the courses that they will sit for during the examination,

**Delete** the course(S) which will NOT apply, select the **Exam Group (A)** and click the **Register** button once satisfied with the selections.



**Step 5. Click on “Print Exam**



**Step 6.** An examination slip with all the examination details will be displayed and ready to be printed out.



**Kwame Nkrumah University  
Examination Slip 2020 - Distance**



Examination slip for:  
StudentID No.: 1  
NRC No.:  
Sex:

School: **Humanities and Social Sciences**  
Study: **Bachelor of Arts with Education**  
Exam Center: **Chipata**  
Status: **Fully registered**

**Candidate has been authorized to write examination in the following courses:**

REGISTERED COURSES:

No.	COURSE	LOCATION	DATE	TIME
1	EDU 400	ONEL-Old Nkrumah East Library NEH-Nkrumah East Hall NMH-Nkrumah Main Hall	2020-06-15	09:00-12:00
2	EDU 440	NEH-Nkrumah East Hall	2020-06-16	14:00-17:00
3	ENG 410			
4	ENG 420			